BOARD OF DIRECTORS
MEETING MINUTES
February 3, 2026

Directors In Person: Richard Garner – President, Brian Farrar – Vice President, Jim Murphy – Secretary, Mike Malloy, Vince Marchesani, Paul Attwood, Wayne Bauman, and Larry Kosilla

Directors Absent: Bob Bachman

Staff Present: Andy Koebel, Don Woodruff, Kim Hoskins, Steve Richards, Jose Espinoza, Lisa Karnow, and Veronica DeLeon

Legal Counsel: Scott Beatty of Henderson Franklin

Meeting Called to Order at 4:59 p.m. by President **Garner**.

Minutes: **Kosilla** motioned to approve January 20, 2026, Board Minutes. 2nd by **Farrar**. Approved 8-0.

Member Comment: None

Richards discussed Finance Key Performance Indicators.

260203-01 **Woodruff** requested approval to purchase a new vac truck from Evervac at a total cost of $313,794. VAC Truck 801 has been in service for more than 20 years and maintaining reliable and safe functionality has become prohibitive. Staff recommend retiring truck 801 and replacing it with a new truck. **Murphy** motioned to approve the purchase of a new VAC truck. 2nd by **Bauman**. Approved 8-0.

Other Business: **Koebel** informed the Board that he met with the Bell Villa HOA Board members to discuss options. The options include continuing the master metering and billing the association vs. BSU, taking over their distribution system and obtaining individual meters. Bell Villa HOA will review their bylaws and will meet again on February 19 for further discussion.

Koebel updated the Board on Citrus Park. We are working closely to prepare a blanket easement for initial work and coordinate recording of final easements after design and construction adjustments.

Koebel reported that Survey & Ballot Systems are overseeing the election mailing process to ensure that ballots are sent out to members by February 20th and returned by March 13th.

Koebel stated he received an appreciation letter from one of our members. The member said BSU staff are helpful, polite, and a customer-oriented team. Koebel thanked the member for the letter. Bauman suggested posting the letter on our website.

Koebel mentioned that he received the latest edition of Baywatch News and read an article explaining the permitting process of Bonita Springs. He stated that the article was well-written and conveys how the three jurisdictions work together to get the process as streamlined as possible.

Koebel informed the Board about an incident that occurred at one of our facilities. Kids found a valve key that was left outside and opened the drain valve on a tank. The valve was not fully open, and no evidence of contamination was found. Staff were reminded to secure valve keys.

Payment: **Bauman** moved to approve payment of the bills presented. 2nd by **Murphy**. Approved 8-0.

Director Comments: **Farrar** praised staff for their great teamwork.

Marchesani provided feedback to Richards on the finance key performance indicators.

Garner provided an update from the Executive Committee Meeting. He asked the following questions: 1) Any update on the real estate sale? **Koebel** responded a second deposit was received on January 27. 2) What is our status on FEMA reimbursement? **Koebel** responded that a very productive meeting was held today with staff. Everyone felt like they had a better understanding of what is required from each organization. **Richards** stated that our consultant did a great job today and is pushing on receiving the reimbursement. 3) Did we get our permitting done on the phosphorus control project? **Hoskins** responded that we did not because we are waiting for the last comment to be addressed.

Adjourn **Meeting adjourned at 5:38 p.m. Murphy** motioned to adjourn. 2nd by **Farrar**. Approved 8-0.