



**BOARD OF DIRECTORS
MEETING MINUTES
August 15, 2023**

Directors

In Person:

Brian Farrar - President, Wayne Bauman - Vice President, Richard Garner – Treasurer, Jim Murphy and Bob Bachman

Directors

Remote:

Vince Marchesani, Larry Kosilla and Mike Malloy

Directors

Absent:

Paul Attwood

Staff

Present:

John Jenkins, Andy Koebel, Steve Richards, Kim Hoskins, Todd Griglin, Jose Espinoza, Don Woodruff, and Nathalie Galvan

Legal

Counsel:

Don Thomson of Henderson Franklin

Meeting Called to Order at 5:01 p.m. by President Farrar.

Minutes:

Bauman moved to approve the Minutes for the August 1, 2023 Board Meeting. 2nd by **Bachman**. Approved 8-0.

Member

Comment:

None

230815-01

Hoskins presented the Alternative Water Supply Grant Agreement with South Florida Water Management District for RO Water Treatment Plant expansion funding assistance. In June of 2023, BSU was awarded \$7,168,990 and worked with SFWMD staff to make corrections to scope, deliverables, and schedule. Efforts to revise standard language applicable to governmental grantees were unsuccessful and staff recommended approval of revised contract draft. **Bachman** made a motion to approve the agreement. 2nd by **Bauman**. Approved 8-0.

230815-02

Hoskins requested the approval of the Specific Authorization to Jacobs for Phosphorus Removal design, permitting and bid preparation services at the East and West Water Reclamation Facilities. Advanced Wastewater Treatment options were presented to the Board at the 2022 Strategic Planning Session along with projected costs. BSU is working with Resource Conservation Services and certain reclaimed water irrigation customers toward logical,

effective, and cost-conscious solutions for irrigation quality water nutrient levels. The Specific Authorization is for not to exceed \$398,982 with \$530,000 available in the 2023 CIP Budget. **Garner** made a motion to approve the Specific Authorization, 2nd by **Murphy**. Approved 8-0.

230815-03

Hoskins presented a change order for Mitchell and Stark Construction Co. for the East Terry Street Raw Water Transmission Main contract for Wellfield Rd Raw Water Main. In April, 2022 the Board approved the award of the East Terry raw water main installation to Michell & Stark Construction Co. in the amount of \$6,914,603. The installation is nearly complete. Upon completion of the design and permitting for the two wells and raw water pipeline planned for Wellfield Road north of Liberty Youth Ranch, staff requested that Mitchell & Stark provide a change order to install the pipeline. The cost to install the pipeline is \$1,729,928.41. Mitchell & Stark has consistently been the low bidder on recent line work invitations. **Marchesani** made a motion to approve; 2nd by **Kosilla**. Approved 8-0.

Other

Business:

Koebel presented an award received by BSU from the Florida Water/Wastewater Agency Response Network (FlaWarn), a mutual aid response network/consortium of utilities willing to provide critical resources to member utilities during storm events and other emergencies. After Hurricane Ian, BSU provided equipment, personnel, housing and other services to Lee County, the City of Punta Gorda and others to assist them in their recovery efforts and FlaWarn was commending BSU's efforts.

Griglin shared an email from a customer praising Connie Flores on the customer service staff for a job well done.

Jenkins addressed scheduling of Board photos.

Hoskins attended a Resilient Lee program Infrastructure Committee meeting. The Resilient Lee Action Plan has been issued. The approach for spending on resiliency and project prioritization and selection is not yet clear. The public comment period is continuing, and staff will continue to follow up and attend meetings. Hoskins was also invited by the City of Bonita Springs to attend a kickoff meeting for the Lee County Critical Infrastructure Risk & Resiliency Plan. They are putting together a team for analysis of flooding vulnerability with the idea that such analysis is a precursor to funding. BSU GIS information has been requested including all assets that might be impacted by sea level rise. Data will be collected thru October, 2023 and the analysis should conclude in 2024.

Jenkins discussed the City of Bonita Springs form-based code, a type of zoning and land use approval process adopted for the Old 41 corridor, an area redeveloped at considerable expense to the City and BSU. Redevelopment in

the area is running into a conflict between the City requirement to extend into the right-of-way with trees, overhangs, canopies, etc. and the BSU policy prohibiting such structures where infrastructure is located. Two projects have been affected likely with more to come. Staff will investigate and work with the City on a policy going forward versus addressing on a case by case basis. This issue was raised with the City staff.

Bill Payment: **Garner** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2023-12). 2nd by **Bachman**. Approved 8-0.

Director

Comments: **Garner** provided an update on the Finance Committee meeting. Costs keep escalating but management has done well in keeping an eye on expenses. Financials are in good shape.

Malloy feels that we have taken positive steps as it relates to inflation along with keeping our finances in good shape.

Marchesani appreciated the plaque Andy presented from FlaWarn.

Murphy expressed thoughts and prayers for those in Hawaii.

Bauman commented that the Resilient Lee program sounds confusing, but he is glad that everyone is involved. BSU has a good system in place and could do well in helping others.

Bachman recognized the good work the utility is doing and pleased that our members are also experiencing the good work we do.

Meeting recessed at 5:46 p.m.