



**BOARD OF DIRECTORS  
MEETING MINUTES  
June 20, 2023**

**Directors**

**In Person:** Brian Farrar - President, Richard Garner – Treasurer, Paul Attwood, Jim Murphy, Larry Kosilla and Bob Bachman.

**Directors**

**Remote:** Wayne Bauman - Vice President, Vince Marchesani – Secretary, Mike Malloy

**Staff Present:** John Jenkins, Andy Koebel, Steve Richards, Kim Hoskins, Todd Griglin, Jose Espinoza, Nathalie Galvan, Don Woodruff, and Krystal Dickout.

**Legal Counsel:** Don Thomson of Henderson Franklin

**Meeting** called to order at 5:00 p.m. by President Farrar.

**Minutes:** **Murphy** moved to approve the Minutes for the June 6, 2023 Board Meeting. 2<sup>nd</sup> by **Kosilla**. Approved 9-0.

**Member**

**Comment:** None

**230620-01 Galvan** shared with the Board certain safety related Key Performance Indicators including five-year history of worker's compensation claims, OSHA recordable incident rate, the experience modification rate (EMR) trend analysis and Loss Driver Report. This followed up recent Safety Sub-Committee meetings.

**Malloy** questioned why staff concluded the safety results were good, who was this data compared to, and what do we do with this information? **Galvan** responded the EMR is considered good if below 1.0. She will look into standards of other utilities.

**Marchesani** commented on why most incidents occur in September due in part to employees returning from vacations and not yet focused on work.

**Bauman** confirmed an EMR below 1.0 is considered less risky than other operations and wants to see some action items result from these KPI's and to have regular safety reporting.

**Jenkins** commented that there will be additional KPI's with the recent receipt of updated AWWA benchmarking data and that the Safety Sub-Committee is a work in progress with additional information expected from that process.

**Galvan** explained the application of the E-Verify System for new BSU employees effective July 1<sup>st</sup>, 2023. This is in response to a new State law requirement applying this system to private companies with over 25 employees.

**230620-02** **Richards** briefed the Board on Amendment 2 to the Florida Department of Environmental Protection State Revolving Fund Loan which financed the Automated Metering Infrastructure (AMI) project. Amendment 2 is a final accounting of total amounts borrowed, including capitalized interest of \$41,556 and a 2% loan service fee of \$204,288. All amounts are consistent with prior loan documents and result in a semi-annual loan payment of \$275,389 due in May and November. Staff recommended approval of Amendment 2. **Garner** moved to approve Amendment 2. 2<sup>nd</sup> by **Bachman**. Approved 9-0.

**230620-03** **Woodruff** provided an update to the Board on the telescoping lift station control panels. These are designed to mitigate future storm impacts and the upgrade will assist in obtaining FEMA reimbursement if necessary. A prototype was just received and with eleven more planned for Bonita Beach. The control panels provide a six-foot increase above the base elevation at a cost of \$7,000-\$8,000.

**Malloy** asked if the panels could be removed prior to a storm event. **Koebel** commented that this option had been investigated and the removal and re-installation would not be advisable as it results in service interruption, requires time and labor, and creates other complications.

#### **Other**

**Business:** **Jenkins** informed the Board that letters had been sent notifying residents in Sun Village and Lakes of Sans Souci initiating the septic to sewer project. Open Houses are scheduled for August 9<sup>th</sup> and 10<sup>th</sup> with City staff for residents to learn more about the projects.

**Jenkins** informed the Board that John Mathes, an appraiser and longtime Board member was assisting with review of the appraisals related to the purchase of a ½ acre wellsite parcel from the City and the sale of the former Bonita Springs Golf & Country Club wastewater plant parcel to the City.

**Jenkins** advised that Dawn Colecchio with Gallagher, the Company's insurance broker, continued to pursue options to limit named storm risk but that no attractive insurance coverage had been identified.

**Jenkins** updated the Board on the Resilient Lee funding program, staff tracking and participation with the Infrastructure Subcommittee, and the plan to resubmit BSU projects that may qualify for funding.

**Bills:** **Garner** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2023-9). 2<sup>nd</sup> by **Murphy**. Approved 9-0.

**Director**

**Comments:** **Marchesani** provided an update on the Engineering/Operations Committee meeting.

**Murphy** reminded the Board of the July 4<sup>th</sup> parade in Bonita Springs sponsored by the firefighters and the fireworks/light show in the evening.

**Garner** hopes all of the Board members enjoy their month off and to travel safely.

**Bauman** referenced the earlier experience modification rate (EMR) discussion to advise that EMR under 1.0 is better than average and thanked Galvan and staff for the work being done to keep this number low.

**Meeting recessed at 5:49 p.m.**