



**BOARD OF DIRECTORS
MEETING MINUTES
August 2, 2022**

Directors

In Person: Brian Farrar-President, Bob Bachman-Treasurer, Mike Malloy, Ben Nelson and Richard Garner

**Directors
Remote:**

Vince Marchesani-Vice President, Larry Kosilla, Wayne Bauman

**Directors
Absent:**

Paul Attwood-Secretary

Staff Present:

John Jenkins, Andy Koebel, Steve Richards, Kim Hoskins, Jose Espinoza, Lori Nalli, Courtney Stevenson and Tim Augustine

Legal Counsel:

Don Thomson of Henderson Franklin

Meeting called to order at 5:00 p.m. by President Farrar.

Minutes: **Nelson** moved to approve the Minutes from June 21, 2022 Board Meeting. 2nd by **Garner**. Approved 8-0.

Member

Comment: None.

220802-01 **Richards** presented the 401(k) Profit Sharing Plan Audited Financial Statements and the Governance Communication Letter for acceptance. **Bachman** moved to accept the 401(k) Profit Sharing Plan Audited Financial Statements and Governance Communication Letter. 2nd by **Garner**. Approved 8-0.

220802-02 **Hoskins** presented a bid comparison and proposal in the amount of \$61,050 from Layne Christensen Company to perform a Mechanical Integrity Test on the Deep Injection Well at the West Water Reclamation Facility, a five-year requirement. **Marchesani** moved to approve the bid from Layne Christensen Company. 2nd by **Nelson**. Approved 8-0.

220802-03 **Hoskins** presented an Agreement for Utility Work with 3601 Bonita Beach Road (3601 BBR) in an amount of \$35,498.97, payable by 3601 BBR to BSU, for work on an off site water main adjacent to Maran Lane to loop the system in that area. BSU will contract with the developer's contractor, GCM Contracting Solutions, Inc. to extend the water main within a BSU

easement. **Bauman** recommended that contract situations with customers be further evaluated to safeguard BSU against risk. **Bachman** moved to approve the Agreement for Utility Work. 2nd by **Nelson**. Approved 8-0.

220802-04 **Hoskins** presented a Change Order to Jacobs Task Order #2 Reverse Osmosis WTP Phase 3 and Wellfield Expansion in the amount of \$384,617 to design power distribution for proposed RO Wells 41-44 and existing wells in the East Wellfield. The expansion will upgrade the motor control centers for existing wells, improve storm resiliency, provide new emergency generator for the south side wells and a replacement generator for the north side wells. **Nelson** moved to approve Change Order #2. 2nd by **Malloy**. Approved 8-0.

220802-05 **Hoskins** presented a Purchase Order with Moss Kelley, Inc. in the amount of \$447,500 to replace headworks screens at the West Water Reclamation Facility (WWRF). The current screens are approximately twenty years old and need to be replaced. The proposal includes the equipment and installation. **Garner** moved to approve the Purchase Order to Moss Kelley, Inc. 2nd by **Nelson**. Approved 8-0.

220802-06 **Hoskins** reported on New Construction Project Status.

Other

Business: **Jenkins** reported: The second reading of the City ordinance to approve the water ANC fee and miscellaneous service fees increase is scheduled for August 3rd. Todd Griglin, the new Customer Service Manager, started in early July. BSU received a warning letter from the Department of Environmental Protection for two Resource Conservation Systems (RCS) reclaimed water storage leaks. BSU received a thank you letter from the Bonita Springs Firefighters for support and participation in the 4th of July parade. BSU received a member record request for information regarding sewer service to the Everglades Wonder Gardens Restaurant.

Bills: **Garner** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2022-12). 2nd by **Bachman**. Approved 8-0.

Director

Comments: **Nelson** stated the Member Services Committee meeting was very productive; a discussion was held on the successful rollout of the WaterSmart Communications Customer Portal rollout with 2,000 members already using the program; discussed the Google Analytics, the website update, a public relations annual budget will be developed and the EPA WaterSense Program.

Meeting Recessed at 5:50 p.m.

Executive Session began at 5:55 p.m.

Meeting Adjourned at 6:10 p.m.