



**BOARD OF DIRECTORS
MEETING MINUTES
April 5, 2022**

Directors

In Person:

Brian Farrar-President, Vince Marchesani-Vice President, Paul Attwood-Secretary, Bob Bachman-Treasurer, Wayne Bauman, Richard Garner, Larry Kosilla, Mike Malloy and Ben Nelson

Staff Present:

John Jenkins, Steve Richards, Andy Koebel, Kim Hoskins, Lisa Karnow, Lori Nalli and Jose Espinoza

Legal Counsel:

Don Thomson of Henderson Franklin - Remote

IN ACCORDANCE WITH THE CENTERS FOR DISEASE CONTROL (CDC) SOCIAL DISTANCING GUIDELINES DUE TO THE COVID-19 PANDEMIC, SOME DIRECTORS, STAFF, MEMBERS, AND OTHERS ATTENDING THIS MEETING DID SO REMOTELY UTILIZING THE ZOOM MEETING ONLINE PLATFORM.

Meeting called to order at 5:00 p.m. by President Farrar.

Minutes:

Garner moved to approve the Minutes from March 1, 2022 Board Meeting. 2nd by **Marchesani**. Approved 9-0.

Kosilla moved to approve the Minutes from the March 15, 2022 Annual Meeting with the amendment to Director **Marchesani's** middle initial from "T" to "J". 2nd by **Attwood**. Approved 9-0.

Member

Comment: None.

220405-01

Richards introduced Cal Brantley, Chris McGuire and Cole Hinson from Nichols, Cauley & Associates, LLC, independent auditors, who presented the results of the annual Financial Statement Audit as of December 31, 2021. The presentation included audited financial statements and the Governance Communication Letter. **Bachman** moved to accept the 2021 Audited Financial Statements. 2nd by **Malloy**. Approved 9-0.

- 220405-02** **Richards** requested the Board approve a Resolution amending the Florida Department of Environmental Protection (DEP) State Revolving Fund Loan for Automated Metering Infrastructure (AMI) Project to add additional financing of \$1,014,409. The term of the loan is 20 years with an interest rate of 0.51%. **Nelson** moved to approve the Resolution Approving Amendment 1 to the DEP State Revolving Fund Loan for Automated Metering Infrastructure Project. 2nd by **Garner**. Approved 9-0.
- 220405-03** **Richards** Introduced Tony Hairston from Raftelis who presented the results of the Aid-to-New Construction and Miscellaneous Utility Fee Study. Raftelis recommends an ANC Fee increase of \$440 for a standard ¾ inch meter, and proportionate increases for other meter sizes and an increase in certain miscellaneous service charges. **Marchesani** moved to approve the filing of an Application to Amend Franchise to increase Water Aid-to New Construction (ANC) fees and miscellaneous charges pursuant to the Study. 2nd by **Bauman**. Approved 9-0.
- 220405-04** **Bauman** moved to approve the award of the E. Terry St. Raw Water Main installation to Mitchell & Stark Construction Co., Inc. 2nd by **Nelson**. Approved 9-0.
- 220405-05** **Hoskins** presented a Change Order to Jacobs' Task Order #2 Reverse Osmosis Water Treatment Plant Phase 3 and Wellfield Expansion to add Wellhead construction to Well 39. The guaranteed maximum price (GMP) of \$558,011 equips the finished drilled well with necessary pump, piping, valving, power, instrumentation, controls and ancillary features for the wellhead. **Bachman** moved to approve the Change Order No. 3 to Jacobs Task Order #2. 2nd by **Garner**. Approved 9-0.
- 220405-06** **Hoskins** presented a Change Order to Jacobs' Task Order #2 Reverse Osmosis Water Treatment Plant Phase 3 and Wellfield Expansion to add rehabilitation/replacement of clean-in-place piping and exhaust ductwork in the RO Water Treatment Plant building with a guaranteed maximum price of \$115,214. **Kosilla** moved to approve the Change Order No. 4 to Jacobs Task Order #2. 2nd by **Attwood**. Approved 9-0.
- 220405-07** **Hoskins** presented a contract for Phase 5B of Water Main Replacement Priority 1 Area with Mitchell & Stark Construction Co., Inc for approximately 4,800 linear feet and tie-ins for existing mains at a cost of \$1,414,884.94. **Nelson** moved to approve the contract for Phase 5B of Water Main Replacement Priority 1 area. 2nd by **Kosilla**. Approved 9-0.
- 220405-08** **Hoskins** reported on the New Construction Project Status (Information Only).
- 220405-09** **Garner** moved to approve a Purchase Order with Florida Utility Solutions to rehabilitate lift station 215 in Highland Woods. 2nd by **Marchesani**. Approved 9-0.

220405-10 Malloy moved to approve a Purchase Order with Rebuild-It Services Group to replace two aerators at the West Water Reclamation Facility. 2nd by **Bauman**. Approved 9-0.

220405-11 Nelson moved to approve a Purchase Order with Larry H. Miller Ford to replace the electrician's van at the East Water Reclamation Facility. 2nd by **Malloy**. Approved 9-0.

Other

Business: **Jenkins** discussed the 2021 Annual Engineering Report which was provided to the Board; the ongoing sale of water to Lee County through the Town of Fort Myers Beach; and reported that BSU won the Florida Section of the American Water Works Association (FSAWWA) Region V best tasting water competition. BSU' s water will be presented at the state competition later this year.

Bills: **Bachman** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2026-6). 2nd by **Garner**. Approved 9-0.

Director

Comments: **Garner** inquired about the status of the effluent quality investigation and Hoskins gave an update. He welcomed Director **Bauman** to the Board, and congratulated staff on doing a good job producing a good clean audit.

Several Board members welcomed Wayne Bauman to the Board and commented on the difficulty hearing virtual presentations.

Bauman stated he is glad to be on the Board, thanked the Staff members for their help and the tours, and he looks forward to working with everyone throughout the year.

Farrar also thanked Staff regarding the audit.

Meeting Adjourned at 6:30 p.m.