



BOARD OF DIRECTORS MEETING MINUTES February 1, 2022

Directors

In Person: Paul Attwood-Secretary, Bob Bachman–Treasurer, Brian Farrar-President, Richard Garner, Vince Marchesani-Vice President, Jim Murphy, Mike Malloy and Ben Nelson

Directors

Absent Larry Kosilla (Remote)

Staff Present:

John Jenkins, Steve Richards, Andy Koebel, Kim Hoskins, Lisa Karnow, Nathalie Galvan, Allen Perry, Lori Nalli and Jose Espinoza

Don Thomson of Henderson Franklin

IN ACCORDANCE WITH THE CENTERS FOR DISEASE CONTROL (CDC) SOCIAL DISTANCING GUIDELINES DUE TO THE COVID-19 PANDEMIC, SOME DIRECTORS, STAFF, MEMBERS, AND OTHERS ATTENDING THIS MEETING DID SO REMOTELY UTILIZING THE ZOOM MEETING ONLINE PLATFORM.

Meeting called to order at 5:05 p.m. by **President Farrar**.

Minutes: **Marchesani** moved to approve the Minutes of the January 18, 2022 Board meeting. 2nd by **Murphy**. Approved 8-0. Director **Kosilla** did not in vote.

Member

Comment: **None**

220201-01 **Nathalie Galvan** briefed the Board on the opportunity to obtain voluntary life insurance available from Guardian Life Insurance through BSU. The Board declined to take any action.

220201-02 **Hoskins** updated the Board on the Phase III Reverse Osmosis Water Treatment Plant 4.0 MGD Expansion including additional wells and raw water transmission mains. The update included supply chain issues, increased costs of raw materials and other factors affecting the project.

220201-03 **Hoskins** reported on New Construction Project Status.

220201-04 **Allen Perry**, BSU's Safety and Security Coordinator, briefed the Board on the Emergency Response Plan (ERP) update from the 2016 ERP. The ERP update was required by Section 2013 of America's Water Infrastructure Act of 2018 (AWIA). The ERP incorporates findings of a utility's Risk and

Resilience Assessment (RRA) which was completed in December 2020. The ERP is in accordance with the National Incident Management System/Incident Command System (NIMS/ICS) structure and includes a Crisis Communication Plan. Perry is responsible for the maintenance, revision and distribution of the ERP. BSU plans to also update its Hurricane Preparedness Plan around the start of hurricane season.

Other

Business: None.

Bills: **Bachman** moved to approve payment of the bills presented and the Renewal and Replacement Withdrawal Request (2022-3). 2nd by **Murphy**. Approved 9-0.

Director

Comments: **Garner** thanked the staff for the engineering, ERP and life insurance presentations. He stated it was well presented with many details.

Nelson updated the Board on the Member Services Committee meeting and stated that the meeting covered a lot of areas that included customer service survey, AMI update, high use audit and rebate program, and the need for additional member communications regarding the work BSU continues to do and the projects happening within the Company.

Murphy wished Director **Kosilla** a speedy recovery.

Farrar stated he would like to see the FAQ section of the BSU website updated to include questions and answers to the current concerns that have been raised by Members of the Cooperative.

Meeting Adjourned at 5:44 p.m.