



**BOARD OF DIRECTORS
MEETING MINUTES
April 4, 2023**

Directors

In Person: Brian Farrar - President, Wayne Bauman - Vice President, Richard Garner – Treasurer, Vince Marchesani - Secretary, Mike Malloy, Paul Attwood, Larry Kosilla, Jim Murphy and Bob Bachman.

Directors

Absent: None

Staff Present: John Jenkins, Andy Koebel, Steve Richards, Kim Hoskins, Todd Griglin, Jose Espinoza and Nathalie Galvan

Legal Counsel: Don Thomson of Henderson Franklin

Meeting called to order at 5:01 p.m. by President Farrar.

Minutes: **Marchesani** moved to approve the Minutes for the March 21, 2023, Annual Membership and Board Meeting. 2nd by **Kosilla**. Approved 9-0.

Member

Comment: None

230404-01 **Chris McGuire** of Nichols, Cauley & Associates, BSU's independent auditors, presented the annual financial statement audit as of December 31, 2022 along with the Governance Communication Letter. The firm issued an unmodified (clean) opinion. **Garner** moved to accept the 2022 Audited Financial Statements. 2nd by **Bauman**. Approved 9-0.

230404-02 **Richards** presented the Petitions to approve Special Service Charges for Sun Village Estates and Lakes of San Souci to be filed with the City of Bonita Springs and Lee County. In February 2023 the Board approved a Septic Replacement and Groundwater Protection Agreement with the City for grant funding to install a sanitary sewer in these communities. The Special Service Charges will reimburse the Company for a portion of the construction cost. **Bachman** moved to approve the Petitions. 2nd by **Garner**. Approved 9-0.

230404-03 Agenda item pulled to be presented at a later date.

230404-04 **Hoskins** presented a Change Order request for Jacobs Task Order #2 Reverse Osmosis WTP Phase 3 and Wellfield Expansion to procure long-lead equipment and electrical and process/control services associated with the wellfield expansion. Bachman requested information on wellfield expansion cost increases and budgeted funds. **Bachman** moved to approve Change Order based on staff providing budget impact information at upcoming Board meeting. 2nd by **Kosilla**. Approved 9-0

230404-05 **Hoskins** provided the New Construction Project status update.

230404-06 **Koebel** presented a Purchase Order request to replace the two centrifuges at the East Water Reclamation Facility due to age and wear. The units have been rebuilt several times and are near the end of their life expectancy. The project is budgeted for 2024 but with the order placed in 2023. Carter and Verplanck has submitted a proposal not to exceed \$1,500,000. **Marchesani** moved to approve Purchase Order. 2nd by **Kosilla**. Approved 9-0.

Other

Business: **Jenkins** informed the Board that 3CX, the company providing BSU's phone system software had been compromised. **Espinosa** provided a detailed briefing. BSU does not employ the versions that were compromised, but was taking recommended security measures including uninstalling and reinstalling apps, resetting passwords, etc.

Jenkins advised Compliance Assistance Offer letter from the Florida Department of Environmental Protection regarding sanitary sewer overflows due to Hurricane Ian. Koebel is putting together a response. He reminded the Board about the upcoming Company Picnic and Staff Quarterly Safety Luncheon.

Bills: **Garner** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2023-05). 2nd by **Murphy**. Approved 9-0.

Director

Comments:

Malloy made a motion to form a Strategic Planning Committee to develop the agenda and supporting materials for the next Strategic Planning Session, with membership open to all directors and the Executive Director, and with the agenda subject to Board approval. He sees a need for more Board input. 2nd by **Farrar**. Approved 9-0.

Bauman and **Kosilla** appreciated the recent luncheon hosted by Jacobs and the good relationship between the companies.

Garner thanked Finance staff for doing a good job on the audit.

Murphy expressed his gratitude to be back on the Board.

Bachman congratulated the new Officers on the Executive Committee.

Meeting adjourned at 5:50 p.m.