



**BOARD OF DIRECTORS
MEETING MINUTES
March 7, 2023**

Directors

In Person:

Brian Farrar-President, Vince Marchesani-Vice President, Paul Attwood-Secretary, Mike Malloy, Richard Garner, Larry Kosilla and Wayne Bauman

Directors

Absent:

Bob Bachman

Directors

Remote:

Ben Nelson

Staff Present:

John Jenkins, Andy Koebel, Steve Richards, Kim Hoskins, Todd Griglin, Jose Espinoza, Tim Augustine and Nathalie Galvan

Legal Counsel:

Don Thomson of Henderson Franklin

Meeting called to order at 5:00 p.m. by President Farrar.

Minutes:

Marchesani moved to approve the Minutes for the February 21, 2023, Board Meeting. 2nd by **Attwood**. Approved 8-0.

Member

Comment: None

Koebel introduced Emilie Moore representing the Florida Section of the American Water Works Association who presented the Division 4 Outstanding Water Distribution System Award to the Distribution Department staff.

Koebel recognized the East Water Reclamation Facility staff for winning the Outstanding Membrane Plant Award given by the Southeast Desalting Association.

Jenkins recognized and thanked staff members who received Tenure Awards in 2022 for ten to twenty-five years of service.

230307-01

Richards presented the draft financial statements as of December 31, 2022. Auditors Nichols, Cauley & Associates are completing the annual audit which they will present at the April 4, 2023, Board meeting along with

the Governance Communication Letter and Management Comment Letter (if one is issued).

- 230307-02** **Richards** presented information to support a water and wastewater rate increase of 3.5% pursuant to Section Five (D) of the Franchise which allows the Company to increase rates annually to adjust for inflation based on the Consumer Price Index for the Southeast Region which, as of January 31, 2023, was 6.9%. **Garner** moved to approve. 2nd by **Malloy**. Approved 8-0.
- 230307-03** **Kosilla** moved to approve a Professional Services Agreement with Jacobs for wetlands and hydrologic monitoring services through 2026, collecting and presenting data in two biennial reports. 2nd by **Bauman**. Approved 8-0.
- 230307-04** **Hoskins** provided the New Construction Project Status.
- 230307-05** **Malloy** moved to approve the purchase of a 90 horse-power submersible sewage pump for the Bonita Grande master lift station to replace a twenty-year old pump used to repump approximately 2.0 million gallons per day of raw sewage. 2nd by **Garner**. Approved 8-0.
- 230307-06** **Kosilla** moved to approve a Purchase Order to replace three control panels at the West Water Reclamation Facility which will make them compatible with other new equipment and bring the level of automation up to current standards. 2nd by **Bauman**. Approved 8-0.
- 230307-07** **Koebel** updated the Board on completion of the Advanced Metering Infrastructure (AMI) project which began in 2021.

Other

Business: **Jenkins** briefed the Board on recently announced federal and state cybersecurity requirements for public water supply critical infrastructure and explained that BSU was well positioned to address as the result of several years of work by staff to improve IT and OT software and hardware.

Bills: **Garner** moved to approve payment of the bills presented and Renewal and Replacement Withdrawal Request (2023-04). 2nd by **Attwood**. Approved 8-0.

Director Comments:

Garner enjoyed the awards presentation and recognition of the tenured staff and appreciates their dedication. This sentiment was shared by the other Board members.

Kosilla asked about revenue collections and thanked Customer Service staff for a good job. He was joined by **Marchesani** and **Bauman**.

Meeting recessed at 5:50 p.m.

Meeting reconvened at 5:55 p.m. in executive session.

Meeting adjourned at 6:15 p.m.