



BOARD OF DIRECTORS MEETING MINUTES

August 3, 2021

Directors

In Person:

Paul Attwood-Secretary, Bob Bachman-Treasurer, Brian Farrar-President, Richard Garner, Vince Marchesani-Vice President, Mike Malloy and Jim Murphy

Remote:

Ben Nelson and Larry Kosilla

Staff Present:

John Jenkins, Steve Richards, Kim Hoskins, Patrick Suniewick, Lisa Karnow, Lori Nalli and Jose Espinoza

Don Thomson of Henderson Franklin

Jennifer Hamilton of Gravina Smith

IN ACCORDANCE WITH THE CENTERS FOR DISEASE CONTROL (CDC) SOCIAL DISTANCING GUIDELINES DUE TO THE COVID-19 PANDEMIC, SOME DIRECTORS, STAFF, MEMBERS, AND OTHERS ATTENDING THIS MEETING DID SO REMOTELY UTILIZING THE ZOOM MEETING ONLINE PLATFORM.

Meeting called to order at 5:00 p.m. by President Farrar.

Minutes:

Murphy moved to approve the Minutes of the June 15, 2021 Board meeting. 2nd by **Garner**. Approved 9-0.

Member

Comment: None.

210803-01

Jenkins introduced Allen Perry, BSU Safety and Security Coordinator to deliver the Health, Safety and Environment Policy Audit Report. The Audit is required every three years. The Policy calls for a compliance audit at least once every three years. **Perry** presented the Report based on meetings with the Safety Committee Members and supervisors and questionnaires. Overall BSU is in great shape safety-wise and has a good safety culture. Perry identified certain shortcomings, principal among which was Item #7 regarding practices of BSU contractors and vendors. **Marchesani** stated the Report was very comprehensive and well done and complimented BSU on its low OSHA recordable rate. He proposed a revision to Item #7 of the Policy and recommended Board approval when updated.

- 210803-02** **Marchesani** moved to approve the Modified Standard Construction Agreement and Agreement for Construction of Additional Wells which would modify the award for the RO Phase 3 Wellfield Expansion (9 wells – drilling only) construction contract with selected vendor Wells & Water System. 2nd by **Bachman**. Approved 9-0.
- 210803-03** **Hoskins** gave the quarterly Capital Improvement Program Budget update including contracted amounts through June 30, 2021. (Information Only)
- 210803-04** **Brandon Lawhern** from Jacobs reported on the Generator Replacement Project and indicated there were no concerns and the project is moving forward after delays due to a backorder on components. The project should be completed in two to three weeks.
- 210803-05** **Hoskins** reported on the New Construction Project Status. (Information only)
- 210803-06** **Garner** moved to approve the Audited Plan Financial Statements and Governance Communication Letter for the BSU 401(k) Profit Sharing Plan as of December 31, 2020. 2nd by **Attwood**. Approved 9-0.
- 210803-07** **Bachman** moved to approve the Treasury Management Master Agreement, Amendment of the Agreement, Product Enrollment Form and Positive Pay Addendum with Iberia Bank for day-to-day operating banking needs. 2nd by **Garner**. Approved 9-0.

Other

Business: **Jenkins** identified the opportunity to support the local chambers of commerce and non-profits through their golf tournaments. He and Kim Hoskins met with Amy Egan from the Bonita Bay Lakes & Wetlands Committees to discuss Water Quality Task Force activities. He reminded the Board of the Strategic Planning Session scheduled for September 25, 2021. He provided a Covid-19 response update and indicated that three BSU employees had tested positive with one employee hospitalized. BSU had returned to stricter Covid-19 protection measures including a mask requirement in most indoor locations.

Bills: **Bachman** moved to ratify payment of the previous months' bills and approve payment of the bills presented and the Renewal and Replacement Withdrawal Request (2021-11). 2nd by **Murphy**. Approved 9-0.

Director

Comments: **Farrar** attended the 35th Annual Environmental Permitting Summer School held on Marco Island with lectures on upcoming potable water rule revisions and wastewater and effluent discharge impacts on Florida water ways. He stated there will be rule changes coming and suspects BSU will be affected by some of those changes. With rule changes comes additional scrutiny and with that comes additional costs to BSU. Farrar recommended that key staff from BSU attend the next Environmental Permitting Summer School.

Meeting Recessed at 5:47 p.m.

Executive Session began at 5:55 p.m.

Meeting Adjourned at 6:40 p.m.