



## Request for Building Permit Letter

**Instructions:** File this Request to verify service availability and to request a letter required for your building permit. This does not entitle Applicant to utility service, which is only provided upon proper application and payment of applicable fees and charges. Please deliver Request to the BSU office at 11900 East Terry Street Bonita Springs, Florida 34135 or email to [newconstruction@bsu.us](mailto:newconstruction@bsu.us).

Owner/Builder Name: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Service Address: \_\_\_\_\_

Service Type: \_\_\_\_\_

Strap Number: \_\_\_\_\_

Project Name: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Lot Number: \_\_\_\_\_ Block: \_\_\_\_\_

Building Number: \_\_\_\_\_ Phase Number: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Type of Unit: \_\_\_\_\_

Building Permit Letter Required?  Yes  No

If, "Other" Please Explain: \_\_\_\_\_

Meter Size: \_\_\_\_\_

I hereby acknowledge the above information is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Location Number: \_\_\_\_\_

Customer Number: \_\_\_\_\_

In Gravity Expansion Area \_\_\_\_\_